

Physical Education  
Carrie Moore, Director

## Physical Education Class Make-Up Form

### Class Make-up Policy

- Class must be made up in the same quarter in which the original class is held.
- Student must bring the completed and signed form to the regular course instructor.
- No more than three makeup classes allowed per course.
- Use one form each make-up class
- Credit may not be awarded if these instructions are not followed.

Student must complete items 1 through 9 on this form.

1. MIT ID # \_\_\_\_\_

2. STUDENT NAME \_\_\_\_\_

### **COURSE REQUIRING MAKE UP:**

3. COURSE \_\_\_\_\_

4. DAY \_\_\_\_\_

5 TIME \_\_\_\_\_

6. INSTRUCTOR \_\_\_\_\_

### **MAKE UP SESSION:**

7. COURSE \_\_\_\_\_

8. DAY \_\_\_\_\_

9. TIME \_\_\_\_\_

Instructor providing the make-up class completes items 10-12.

10. INSTRUCTOR \_\_\_\_\_

11. I, \_\_\_\_\_, have verified this student's MIT Picture ID and the above student participated in my class.

12. \_\_\_\_\_  
Signed by MIT Physical Education Instructor Date